

**Space Needs Committee
Meeting Minutes of August 2, 2011**

1. Meeting was called to order by Chairman, Stuart Norman.
2. Roll call was taken with the following members present: Ryan Aubin, Rickie Bevis, Tom Giard, John Wolkowski, Stuart Norman, Theresa Madonna
3. There were no minutes of our previous meeting to review
4. The chair called for public comment – there was none
5. Presentation by subcommittees:
 - a. The site committee presented its report orally, supported by a written description and photographs (where available) of the four community centers visited (New London, East Lyme, Glastonbury and Canterbury). The committee discussed the report.
 - b. No other subcommittees reported
6. Discussion of next steps in the process:
 - a. Possible locations – Ryan discussed the goal of the Youth Services Bureau and the importance of keeping a “community center” in the borough (mission, purpose, and funding related)
 - b. Funding – discussion of whether funding sources are within the work of this group, or if it is best left to the next stages of development of the project.
7. Follow-up:
 - a. At the next meeting, Stuart Norman will bring maps of the area to discuss possible locations (preferably in the borough)
 - b. Stuart will speak with Frank Everett about completion of a Needs Assessment Report
8. Motion to adjourn was made and seconded; motion carried 7:43 PM.

Respectfully submitted,
Theresa Madonna
Acting Secretary