

- Mr. Rees reported that the drilling for the geothermal wells at Griswold Elementary School (GES) has begun. Three wells have been completed so far. The water and fire service lines have been installed; the tie-ins will be completed during the summer.
- Next week the GES fence will be relocated in order to encapsulate the rest of the area for phase A of the GES project. The utilities will be capped and the connector to the remainder of the GES building will come down so that abatement can occur in an unoccupied building.
- Major demolition of the lower wing will begin on the week of January 11, 2010.
- Chris Wilcox, the superintendent of the GES project, has been taking noise measurements during the well drilling. Mr. Freeman noted that there have been no noise complaints from the GES principal or the GES staff. It was observed that a man and two women were on site during the well drilling with measurement equipment.
- Mr. Rees will forward a copy of the log indicating the composition of the soil of the wells at different levels to Mr. Boos and Mr. Everett. Mr. Everett will forward a copy of this log to Ms. Hvizdak for use in her science curriculum.
- Over the next two weeks, several more partitions will be erected. These partitions will enhance the separation between GES and the FIP job site.

B. Meeting with KBA

- Mr. Boos noted that there was a problem with soil from the parade ground getting onto the steps leading from GES to GMS during a storm. Ms. Hvizdak observed that there was a problem with this before the construction project began. Jim Sperry will address the erosion issue and define the steps necessary to create an access ramp to the parade ground. Mr. Freeman asked for Mr. Sperry to take a look at the drainage in the parking lot behind GES.
- Mr. Boos presented two options for the next generation photovoltaic (PV) system for GES. The use of a next generation PV system will not increase the cost of the PV system for Griswold; the bid still stands. The first system utilizes a wedge arrangement to improve the pitch and enhance the efficiency of energy collection. The entire roof will be completed as a single membrane. The support wedges, which are encapsulated in the same PVC membrane as the single ply roofing material, will then be fastened to the roof by a heat welding process. The drainage pattern would not be disrupted and the roof would not be penetrated except for the conduit. The second system has a system of tubes mounted about six inches above the roof and covers the drainage system. Mr. Boos has concerns about covering drains; he will evaluate the systems and make a recommendation at the next meeting.
- The activation of the GMS photovoltaic system is imminent. The paperwork has been filed and the activation fee has been paid.
- The GMS gymnasium partition is slated to be completed on Friday, December 18, 2009.

C. Action on outstanding invoices

- **Motion:** By John Taylor
Seconded by Sharon Hvizdak
All in favor
To pay the SimplexGrinnell invoice #65121235 dated 11/20/09 for \$230.00 for programming and testing work at GMS.
- **Motion:** By John Taylor
Seconded by Stuart Norman
All in favor

To pay the Fairfield Testing invoice #29-10-12 dated 10/31/09 for \$1740.00 for soil and concrete inspection work at GES.

- **Motion:** By John Taylor
Seconded by Sharon Hvizdak
All in favor

To pay the Test-Con invoice #5622 dated 10/28/09 in the amount of \$982.00 for soil and concrete inspection work at GMS.

- **Motion:** By John Taylor
Seconded by Sharon Hvizdak
All in favor

To pay the Shipman & Goodwin invoice #368279 in the amount of \$414.00 for work on geothermal and photovoltaic grants.

D. Discussion on GMS Air Compressor/ Direct Digital Control (DDC) Issue

- KBA has directed BVH to put together documentation so that FIP can price the cost of a DDC system to replace the GMS air compressor.

E. Discussion on ASI#121-01 (GMS Field Lights)

- The bid for the work on the GMS field lights was reissued with the stipulation that the contractor pay prevailing wage. Mr. McLellan provided wording on Megan's Law and wording on FIP contract administration that will be added to the bid as an addendum.

F. Discussion on Commissioning Services

- The discussion on commissioning services was tabled until the next meeting.

V. OTHER BUSINESS

- There will be an open house at GMS on January 4th – 7th from 5pm to 8pm.
- A ribbon cutting for the GMS addition will occur at a later date.
- Mr. Freeman expressed his appreciation to the custodial and maintenance staff of GPS. Tom Verville, head of GPS buildings and grounds, has reported that the move is ahead of schedule and the Navy Base volunteers that Mr. Everett had enlisted will not be needed. Rental space at the Slater Mill Mall is serving as swing space during the move of the 4th and 5th graders from GES to GMS.

VI. PUBLIC FORUM

There was no discussion during public forum.

VII. ADJOURNMENT

Motion: By Stuart Norman
Seconded by Sharon Hvizdak
All in favor

To adjourn the meeting at 8:01 p.m.

Minutes recorded by Elizabeth Longacre