

Unapproved Draft

GRISWOLD SCHOOL BUILDING COMMITTEE TOWN OF GRISWOLD

DATE: Monday, September 14, 2009

I. CALL TO ORDER

A special meeting of the Griswold School Building Committee (GSBC) was held in the Griswold High School (GHS) Board and Community Meeting Room. This meeting was part of a regularly scheduled Board of Education (BOE) meeting. Frank Everett, Chairman, called the meeting to order at 6:00 pm.

PRESENT: Frank Everett, Chairman
Elizabeth Longacre, Secretary
Peter Dorff
Lou Rubino
Heather Edge
John Taylor, Vice Chairman
Stuart Norman, 2nd Vice Chairman
John Faulise
Sharon Hvizdak

ABSENT: Philip Anthony
Erik Kudlis

PRESENT BOE MEMBERS: Elizabeth Dorff, Chairman
Stuart Norman, Vice Chairman
Theresa Madonna (6:05 pm)
Frank Everett
Laurie Sorder
Kim Brunelle

ALSO PRESENT: Dr. Paul Freeman, Griswold Public Schools (GPS) Superintendent
Dr. John DiIorio, GPS Curriculum Director
Madeline Illinger, GPS Director of Special Education
Danielle Batchelder, GPS Business Manager
Robin Drobiak, GPS Administrative Assistant
Dr. Mark Frizzell, GHS Principal
Matthew Peel, GHS Associate Principal
Julie Groene, GHS Guidance Director (6:08 pm)
Thanh Nguyen, Griswold Middle School (GMS) Principal
Sarah Cary, GMS Assistant Principal & Alternative High School Principal
Susan Rourke, Griswold Elementary School (GES) Principal
Joseph Bordeau, GES Assistant Principal
Raymond Churchill, GHS music teacher
Stacey Kelleher, former GHS business teacher
Robert Kelleher
Thomas McAvoy, Dime Bank
Elizabeth Berman, interior designer, Kaestle Boos Associates (KBA)

Ms. Dorff called the BOE meeting to order at 6:00 pm. The previous BOE minutes were approved and BOE communications were reviewed

Dr. Frizzell, Ms. Dorff, and Dr. Freeman made a presentation to Stacey Kelleher who was the GHS teacher of the year.

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II. NEW BUSINESS

A. Review and Approval of GMS Furniture, Fixtures, and Equipment (FF&E) List for the 9/16/09 FF&E meeting with the State Department of Education (DOE)

- Ms Berman briefly reviewed the process of assembling the FF&E list; she noted the efforts of the school administration and staff and the technology director. Ms. Berman said that approximately 85 % of the furniture from GMS Building A was in reasonable condition and would be reused.
- Dr. Freeman addressed concerns relating to the equipment for the manufacturing education curriculum. Discussion was held on the purchase of computers and monitors. GMS will be getting more new monitors than computers; most of the computers from GMS will remain in use. The new monitors maximize space and allow for energy efficiency.
- Ms. Madonna expressed concern about the number of smartboards versus the number of classrooms. It was noted that several smartboards were already in use in the fifth grade and in GMS. Art equipment issues were discussed. It was noted that the scissor lift would allow for a more effective use of custodial staffing hours.
- Ms. Berman reviewed the bidding terminology used in the FF&E document and reviewed project finances that related to the FF&E list.
- **Motion for GSBC:** By Stuart Norman
Seconded by Heather Edge
All in favor (Peter Dorff, Sharon Hvizdak, John Taylor, John Faulise, Elizabeth Longacre, Heather Edge, Lou Rubino, Stuart Norman)
To approve a sum of \$650,000 for the FF&E for GMS.
- **Motion for BOE:** By Stuart Norman
Seconded by Kim Brunelle
All in favor (Frank Everett, Stuart Norman, Theresa Madonna, Kim Brunelle, Laurie Sorder)
To approve a sum of \$650,000 for the FF&E for GMS.

III. ADJOURNMENT

Motion: By John Faulise
Seconded by John Taylor
All in favor

To adjourn the meeting at 6:35 pm
Minutes recorded by Elizabeth Longacre