

- The GMS construction budget has changed little since the last report.
- Discussion was held on hazardous material (HAZMAT) testing at the Griswold Elementary School (GES). Mr. Boos noted that Enviromed was thorough and that knowledge of HAZMAT requirements during the design phase helps prevent construction delays. Mr. Boyle noted that there would be a cost for monitoring HAZMAT removal at GES. It was noted that the monitoring proposal would probably be competitively bid due to cost.
- **Motion:** By Stuart Norman
Seconded by John Faulise
All in favor
To hire Enviromed to provide HAZMAT abatement design documents for GES at a cost of \$7458.
- A review of the budget for GES construction is ongoing. A list of value engineering alternatives has been generated.
- Discussion was held on the GMS administration request for doors on the restrooms on the first and second floor in building B. The trend in restroom design has been for stadium style doors, however, recent security concerns have generated a request for doors that can be locked on the outside. Student access could be monitored during security situations. The approximate cost for four frames and doors would be \$6000.
- **Motion:** By John Faulise
Seconded by Peter Dorff
All in favor
To allow FIP and KBA to move forward on the bid process for the four frames and doors for the GMS restrooms.
- Discussion was held on providing water to the ball fields in an earlier time frame than the present construction schedule would allow. An option for providing a permanent water supply to the ball field in the desired time frame was presented. The cost would be approximately \$6000.
- **Motion:** By Peter Dorff
Seconded by Heather Edge
To approve the request to make water available to the ball fields.
For- Peter Dorff, Heather Edge, Elizabeth Longacre, Stuart Norman
Against- Erik Kudlis, John Taylor, John Faulise, Sharon Hvizdak
Frank Everett abstained.
The motion did not pass.
- Several committee members noted that it would be helpful to have the athletic director and facilities director at the next meeting so that various options could be discussed. Mr. Everett planned to call the superintendent to make that request.
- Discussion was held on providing lighting to the ball field and bringing the electrical systems up to code. It was noted that the line from the trailer to the press box would be

temporary and the line from the press box to the ball field would be permanent. Further discussions with the facilities director and the athletic director were deemed advisable. Mr. Everett planned to make the request of the superintendent.

- Discussion was held on site related and electrical work that Jewett City Electric now deems necessary. Jewett City Electric is now requiring very specific manholes to be installed. Mr. Boos will review the records to determine if there are any discrepancies from the original approvals.

- **Motion:** By Stuart Norman
Seconded by John Faulise
All in favor
To approve the change order on the electrical work as presented by FIP in the amount of \$15609.

- Further discussion was held on the installation of water for the ball fields. It was noted that if the proposed solution were to be chosen, it should be implemented before FIP begins masonry work.

- **Motion:** By Peter Dorff
Seconded by Heather Edge
All in favor
To approve FIP's plan to provide permanent water to the ball field at a cost of approximately \$6000.

B. Meeting with KBA

- Mr. Boos reported that Bureau of School Facilities (BSF) gave Griswold review dates of May 1, 2009 for Phase 1 of the project and June 10, 2009 for Phase 2. As this did not fit with the construction schedule, Mr. Laux was retained to review the documents and provided comments to KBA on March 17, 2009. The bid date for phase 1 will be April 4, 2009 and the bid date for phase 2 will be approximately April 15, 2009.
- A third party structural review is required because of the number of people housed in GES. This work has been bid and three bids were received. The low bidder was Joseph Calabrese at \$6800. KBA has worked with Mr. Calabrese on previous projects and Mr. Calabrese completed the work in the allotted time frame. KBA recommended that GSBC go with the low bidder.
- The state Furniture, Fixtures, and Equipment (FFE) review meeting is scheduled for March 27th at 9am. The GMS principal, Thanh Nguyen, and technology coordinator, Ron Boling, will be attending with Elizabeth Berman from KBA. The bid process is not typical because all the furniture is on the state bid list. Any furniture in good condition should be reused.
- There will be a construction/architect meeting on March 20, 2009 to determine the scheduling that will be presented to the superintendent.
- Discussion was held on the disposition of furniture.
- FIP and KBA are developing a logistics plan that they would like to present at the owner's meeting on March 26th so that it can be given to Planning and Zoning (P&Z) on March 30th for a P&Z meeting on April 16th.

C. Action on outstanding invoices

- **Motion:** By Peter Dorff
Seconded by Sharon Hvizdak
All in favor
To pay the Test-Con Incorporated invoice #5300 in the amount of \$9818.00 for concrete and rebar testing services at the GMS site.
- **Motion:** By John Taylor
Seconded by John Faulise
All in favor
To pay the Enviromed Services, Inc. invoice #10615 in the amount of \$345.00. The bill is for hazardous materials assessment at the GES site.
- **Motion:** By John Taylor
Seconded by John Faulise
All in favor
To pay the Enviromed Services, Inc. invoice #10617 in the amount of \$1628.00 for asbestos inspection and testing at the GMS site.
- **Motion:** By John Taylor
Seconded by Sharon Hvizdak
All in favor
To pay the KBA invoice #17 (07000.02) in the amount of \$20269.22, which includes a fixed fee of \$20,020.00 for work on construction administration at GMS and \$249.92 in reimbursable expenses. (This invoice is for professional services rendered from 1/1/09 to 2/13/09.)
- **Motion:** By John Taylor
Seconded by Heather Edge
All in favor
To pay the KBA invoice #1 (07000.09) in the amount of \$17640.50 for structural engineering work at GMS. This includes engineering fees of \$15462.50 and \$2178.00 in reimbursable expenses. (This invoice is for professional services rendered from 11/1/08 to 2/13/09.)
- **Motion:** By John Taylor
Seconded by Heather Edge
All in favor
To pay the KBA invoice #8 (07000.01) in the amount of \$459,395.43 for construction documentation work for Griswold Elementary School (GES). This includes a fixed fee of \$450000, a consultant expense of \$9200.00, and \$195.43 in reimbursable expenses. (This invoice is for professional services rendered from 1/1/09 to 2/13/09.)

V. OTHER BUSINESS

- Mr. Everett received a call from Danielle Batchelder, the Griswold Public School business manager, about a grant that Griswold High School had obtained for a security system. The

school system would like to monitor all security from one central location. Mr. Boos offered to contact the school superintendent to work out security system compatibility issues.

- Mr. Boos will let Mr. Everett know when shop drawings are available for the GMS photovoltaic panels so that the attorneys working on grants will have specifics.
- Mr. Boos provided wording that could be given to town representatives to use in an effort to obtain special legislation to reduce the area reimbursement penalty at GES. Adding a fuel-saving geothermal heating system to the design of GES caused the extra space. Mr. Boos recommended that the town's lawyers review the language.
- Discussion was held on special legislation that could increase the reimbursement rate at GMS.

VI. PUBLIC FORUM

There was no public forum since no members of the public were present.

VII. ADJOURNMENT

Motion: By Heather Edge
Seconded by John Taylor
All in favor

To adjourn the meeting at 8:58 p.m.

Minutes recorded by Elizabeth Longacre