

**GRISWOLD SCHOOL BUILDING COMMITTEE
TOWN OF GRISWOLD**

DATE: Wednesday, February 17, 2010

I. CALL TO ORDER

A regular meeting of the Griswold School Building Committee (GSBC) was held in the Griswold High School Board room. Frank Everett, Chairman, called the meeting to order at 7:03 pm.

PRESENT: Frank Everett, Chairman Peter Dorff
Elizabeth Longacre, Secretary Lou Rubino
John Faulise Erik Kudlis
Heather Edge

ABSENT: John Taylor, Vice Chairman Philip Anthony
Stuart Norman, 2nd Vice Chairman Sharon Hvizdak

ALSO PRESENT: Paul Freeman, superintendent of Griswold Public Schools (GPS) (7:10pm)
Barbara Crouch, Griswold Director of Finance
Peter Zvingilas, Griswold Building Inspector
Alan McLellan, senior project manager, FIP Construction Inc. (FIP)
Philip Rees, project manager, FIP
Charles Boos, architect, Kaestle Boos Associates (KBA)

PUBLIC: Norm Higgins (7:10pm)

II. APPROVAL OF 2-3-10 REGULAR MEETING MINUTES

Motion: By John Faulise
 Seconded by Peter Dorff
 All in favor, Heather Edge abstained

To approve the February 3, 2010 GSBC regular meeting minutes as they were sent electronically.

III. APPROVAL OF 2-9-10 SPECIAL MEETING MINUTES

Motion: By Peter Dorff
 Seconded by Lou Rubino
 All in favor, Heather Edge, Erik Kudlis, and John Faulise abstained

To approve the February 9, 2010 GSBC special meeting minutes as they were sent electronically.

IV. STANDING ACTION ITEMS - Report from Change Order Subcommittee

There was no report from the Change Order Subcommittee because there were no emergency change order situations.

V. NEW BUSINESS

A. Meeting with FIP

- Mr. McLellan reviewed the phase III work that is being done in the existing auditorium of Griswold Middle School (GMS). The mechanical, electrical, and plumbing (MEP) work and the stage lighting work are 95% complete. The rigging work is complete.

- The wall patching is 60% complete and the painting is 20% complete. Next week the wood trim on the windows will be installed and the sound panel installation will follow.
- Paperwork for change order #5 was issued.
- The sidewalk issue was addressed. A preliminary drawing was generated and an estimate for the job of \$2253 was obtained. Most of the cost for the job is for the specified thermoplastic line striping that would be required if the concrete walk is extended.
- Mr. McLellan noted that the installation of the direct digital control system in Building A would require two weeks and therefore could not be completed over the April break. The installation will be completed in the summer of 2010.
- The balance of the asbestos abatement work in building A (rooms A305, A307, and A209) will be completed in the summer. A scope review of this work brought the cost in at \$5600. The area covered is about 364 square feet.
- In March traffic signs will be installed to indicate that the traffic area in the bus drop off area on the south side of GMS is one way.
- Mr. McLellan is looking for the certificate of substantial completion for buildings B and C of GMS. Mr. Freeman has signed those documents and will make sure they are transmitted to FIP.
- Mr. Rees reviewed the work at Griswold Elementary School (GES). Foundation work is ongoing in and erection of steel is still scheduled to begin in the middle of March. Recently a 175-yard wall pour was completed and the concrete in that pour needs to reach 75% of its design strength before the steel work may begin.
- During excavation some unsuitable soil was uncovered.
- Mr. Rees gave Mr. Everett the reviewed and revised Enviromed invoices for payment.

B. Meeting with KBA

- Mr. Boos noted that a proposal to develop a site master plan for the Griswold campus had been sent to Mr. Everett for distribution to the committee.
- John Faulise reviewed some unforeseen site engineering costs that had been incurred by the project in 2009. The charges were for engineering work on the water line, the sanitary line, the electrical/telephone/fiber optic cable lines, and the catch basin. He said the charges, which were about \$52000, were reasonable for the work that was done.

C. Action on outstanding invoices

- **Motion:** By Heather Edge
Seconded by John Faulise
All in favor
To pay Enviromed invoice #11273 in the amount of \$1490 for sample analysis work at GES.
- **Motion:** By Heather Edge
Seconded by Peter Dorff
All in favor
To pay Enviromed invoice #11305 in the amount of \$6169 for sample analysis work during asbestos abatement at GES.
- **Motion:** By Peter Dorff
Seconded by Heather Edge
All in favor

To pay Enviromed invoice #11353 in the amount of \$607 for a report on asbestos abatement at GES.

- **Motion:** By Peter Dorff
Seconded by John Faulise
All in favor

To pay Enviromed invoice #11245 in the amount of \$4808.50 for sample analysis work during abatement at GES.

D. Review and action on Proposal Request (PR) -15

- Mr. Freeman reported that he had spoken with the GMS administration; Mr. Hguyen thought that classrooms could be arranged in a manner to supply the necessary water to the science classrooms. PR #15-03, to add a sink, a counter, and water to the present science classroom on the second floor of Building A, was withdrawn.

VI. OTHER BUSINESS

- Because the costs of change order #5 total \$51030, approval from the Board of Selectmen (BOS) is necessary.

- **Motion:** By John Faulise
Seconded by Peter Dorff
All in favor

To authorize the building chairmen to take Change Order #5 to the BOS for approval.

- John Faulise noted that communication between committees might be improved if the GSBC were to be notified when a Building Committee issue was on the Planning and Zoning (P&Z) agenda so that a GSBC representative could be present to answer questions.

- **Motion:** By Peter Dorff
Seconded by Lou Rubino
All in favor, Heather Edge abstained

To authorize Mr. Everett to draft a letter to P&Z requesting that the GSBC be notified when a Building Committee issue is on the P & Z agenda.

- It was noted that the change order for the photovoltaic (PV) system on GES could not be issued until the money for that change order is assigned to the GES project. Mr. McLellan will review the finances in order to determine when that can occur.
- Mr. Rees requested that Mr. Everett sign certain forms that were generated as a result of a scheduled FIP audit. Ms. Crouch verified that the forms were in order and Mr. Everett signed the forms.

VII. PUBLIC FORUM

- Mr. Higgins asked about the warranty for the PV system on GMS. He was concerned because he had heard that the company that supplied the PV panels was no longer in business. Mr. Everett noted that the company that supplied the panels had been bought by another company in a similar line of business and that the warranty should be honored. Mr.

Everett thought that the warranty was for twenty years. A kiosk to show energy savings in GMS will soon be present at GMS.

- It was noted that the PV system for GES was double the size of that on GMS.

VIII. ADJOURNMENT

Motion: By Heather Edge
Seconded by Peter Dorff
All in favor

To adjourn the meeting at 7:40 p.m.

Minutes recorded by Elizabeth Longacre