Regular Meeting (7:30 P.M.)

1. Call to Order
Chairman Courtland Kinnie called this regular meeting of the Griswold Inland Wetlands & Watercourses Conservation Commission to order on October 15, 2015 at 7:34 p.m.

2. Roll Call & Determination of Quorum
Present: Courtland Kinnie, Robert Parrette, Stacie Stadnicki, Lawrence Laidley, Gary Serdechny, Clarence (Pete) Merrill, Alternates Lauren Churchill, Town Planner Mario Tristany, WEO Peter Zvingilas, Recording Secretary Donna Szall
Absent: Glen Norman, Edward (Jay) Waitte, Kevin Franklin,
C. Kinnie appointed L. Churchill to sit for J. Waitte. There was a quorum for this regular meeting.

3. Written Comments
There were no written complaints.

4. Approval of the Minutes
   A. Approval of Minutes for the September 17, 2015 meeting.
C. Kinnie asked for any corrections C. Kinnie asked for a motion.
MOTION: R. Parrette moved to approve the minutes of September 17, 2015. L. Churchill stated that under roll call S. Stadnicki name was there and she was not present at that meeting. R. Parrette moved to approve the minutes of September 17, 2015 with one correction to roll call. P. Merrill seconded the motion. All were in favor. The motion was carried.

5. Matter Presented for Consideration
   A. CC 02-16 LEPORATI, JOSEPH & INGRED, PROPERTY AT 61 JENNIFER LANE, GRISWOLD, CT.
   Requesting approval for activity within a regulated area and within a wetland/watercourse for a floating dock and clearing brush and basic vegetation maintenance; installation of grass seed within a regulated area. Property is zoned R-60. Notice of Violation was sent to Joseph and Ingrid Leporati at 61 Jennifer Lane for activity within a regulated area and for installation of a floating dock without a permit. Property is zoned R-60.
C. Kinnie stated for the record that G. Serdechny arrived at 7:40 p.m.
C. Kinnie asked if anyone to represent the applicant or present this application.
He stated that no one has come in this month. M. Tristany stated that they asked that it be table to this month. P. Zvingilas suggesting moving this item. C. Kinnie asked for a motion to table this item to later in the agenda.
MOTION: L. Laidley moved to put Item 5 A after Item to Old Business. G. Serdechny seconded the motion. All were in favor. The motion was carried.
5. Additional Business (New Applications)

A. CC 03-16 GRISWOLD HOUSING AUTHORITY, 230 TAYLOR HILL ROAD & 142 ASHLAND STREET, GRISWOLD. Requesting approval for residential activity within a regulated area at 142 Ashland Street to install new stormwater piping, manhole, flared end section and modified riprap scour hole adjacent to WF#10; as well as to install a new sanitary sewer line with associated earth work and erosion and sedimentation control measures adjacent to the upland review area. No activities are proposed within a wetland or watercourse. Griswold Housing Authority property at 230 Taylor Hill Road does not contain regulated resources. The properties are zoned R-60.

C. Kinnie asked if there was any one to represent the applicant. L. Laidley recused himself from this matter as an abutter.

Demian Sorrentino, ACIP, and Soil Scientist and David McKay, PE of Boundaries, LLC were present to represent the Griswold Housing Authority and Elizabeth Norman. He presented signed copies of progress prints dated October 12, 2015 to the Commission.

D. Szall stated that a secretary needed to be appointed. C. Kinnie appointed R. Parrette as secretary pro tempore.

D. Sorrentino submitted a letter from himself Demian Sorrentino as soil scientist. He gave an outline of the proposed construction of a stormwater outlet and sanitary sewer line that is outlined on Sheet 10 of the plan set. He explained that 25 one-bedroom units will be in a 3 story building at the rear of McCluggage Manor for low to moderate income elderly. He showed the elevations with two levels on the front and one level at the back of the building with access by a loop driveway.

He stated that there are four (4) parcels, Parcel B recently transferred to the Griswold Housing Authority, a parcel owned by the Griswold housing authority and the larger property of Elizabeth Norman where there is an established easement for the sewer line and working on a temporary easement for the drainage and a permanent right to discharge to maintain the storm water outlet. He stated that Sheet three is the demolition plan.

D. Sorrentino explained the soil test pits as proposed were satisfactory for the drainage design. He showed sheet 4 for the improvements that are proposed to have the ADA compliant units at the top of the hill do not have direct access to parking. There will be a one-way access driveway and parking at the upper level for those units. He stated that the drive will come down to the current parking area and continue to the proposed building in front of the building and will loop around the back of the building with parking for the lower level units.

He stated that the stormwater management improvements are at the rear of the property as well the proposed improvements for the existing development and the new building. He explained Sheet five showing the grading and the overall layout of the property and the stormwater management to the rear.

D. Sorrentino explained the stormwater management improvements that will correct the current situation where the stormwater from Taylor Hill Road goes onto the existing system of closed catch basins on the Griswold Housing Authority property and discharges behind the existing buildings. This stormwater will be caught, treated and merged with the proposed stormwater development and will discharge on to the Norman Property. D. Sorrentino explained Sheet 10 showing the access drive and the sewer improvements the existing housing and from the new building onto the Norman Property from the east.

D. Sorrentino stated that there are no inland wetlands or watercourses on any of the Griswold Housing Authority properties. He stated that there was delineation of only those areas of inland wetlands of the Norman Property that were adjacent to or within 75 feet of the proposed work. He explained the wetlands flags.

He explained the correspondence dated October 15, 2015 that he submitted for the record showing the extent of the wetlands and relationship to Ashland Lake on the Norman Property which is a groundwater seep or spring that flows down gradient towards Ashland Lake and is used by the live stock.
D. Sorrentino explained that the proposed work in 75 foot the upland review area for the sanitary sewer line consists only of instillation of the erosion and sedimentation controls and grading when the sewer line is installed; no portion of the actual sewer line, piping or man holes lies within the upland review area; the proposed work that lies within the upland review area relates to the stormwater discharge which includes the installation of erosion and sedimentation controls measures, excavation, installation of piping, manhole, flared end section and modified riprap scour hole, and fifty-five (55) linear feet of 4 ft. high chain link with a ten foot swing to keep livestock out of the scour hole. He stated that the fence will be six inches above the ground so the fence does not act as a dam for water exiting the scour hole.

D. Sorrentino explained that the stormwater discharge meets the recommendations of DEEP Stormwater Quality Manual for peak flow attenuation, water quality, and velocity prior to release incorporating best management practices into the stormwater management system on Sheets 6 and 10. He stated that the improvements to the upper collection points that include catch basins with deep sumps from Taylor Hill Road will tie in with the proposed catch basins at manhole I into a stormwater treatment system (Vortex 3000 or equivalent) and flow through 5 drainage manholes to merge with the discharge of the stormwater quality basin at manhole C where the combined flow continues down gradient through two (2) additional man holes to a concrete flared end section into a modified riprap scour hole, sized for a 100 year storm discharge; the slowed water exiting the scour hole will continue 25 feet through established vegetation to the wetland at wetland flag 10.

David McKay, PE, Boundaries, LLC explained the treatment system called a hydrodynamic separator that removes large solids, potable material such as trash, cans, and bottles and suspended solids and with deep catch basins and the riprap scour hole and vegetative strip will remove 80 percent of suspended solids and trash and debris from a stormwater outlet. He explained the drainage systems for the rest of the development discharges to the. Stormwater basin and the flow are controlled by an outlet controls structure with a trash rack to provide a level to remove debris. All pipes are sized for a 25 year storm, the stormwater basin is sized to the 50 year storm with no discharge to the emergency spillway; and for a 100 year storm it will over top through a riprap spillway down a channel to the level spreader along rear portion of the property; during the 100 year storm, the level spreader vents have adequate capacity so there is no overland discharge and will infiltrate into the ground to protect the Norman property.

C. Kinnie asked if there was a maintenance schedule for the DMH or vortex unit and who would be responsible for it. D. McKay stated it would be Griswold Housing Authority; and the schedule for the vortex unit is twice a year and cleans like a catch basin. C. Kinnie asked if the current stormwater is going onto the unimproved lot. D. McKay stated yes. He showed the location where the stormwater discharges through a 18 inch CMP. C. Kinnie asked if there was a scour hole now. D. Sorrentino stated that there is 3 inches of the 18 inch pipe exposed and yards of road sand back there. C. Kinnie asked how far that spread out. D. McKay explained that it has spread so far that you can see it on the contour survey. C. Kinnie stated that they have to clean that up obviously. C. Kinnie asked where the riprap scour hole is and where it discharges and raising the chain link fence, when it transfers over the property to the wetland, does the land all swale to the wetland that is marked on the aerial photo or does it spread out. D. Sorrentino explained that it is bowl-shaped in that area so it slopes in all directions to the wetlands. He stated that all the water from the discharge pipe finds its way overland through the stone wall to the Norman property.

L. Churchill asked where the chain link fence will be installed exactly. D. McKay stated that it will be installed around the riprap scour hole to the back end of the flared end section with a gate for maintenance. D. Sorrentino stated that it is on the Norman property to keep the cows out.

D. McKay stated that the test pits were completed today and that 3 test pits at the bottom of the basin and 3 test pits at the area of the overflow channel so there was no trouble with high ground water or ledge impacting the infiltration of the bottom of the basin. He explained that the test pits were 10-12 feet deep and showed sandy material to the bottom. C. Kinnie asked what the soil type was. D. McKay stated it was sandy loam.

C. Kinnie asked what the overall depth of the whole detention area was. D. McKay 6 feet on the uphill side and 2 feet on the downhill side and the total depth to the bottom of the basin is 3.5 feet and the top of the berm is 18 inches about the emergency spill way to provide freeboard during the maximum storm. C. Kinnie
asked if they had discussed the need to enclose that in any safety perimeter. D. Sorrentino stated that it will be dry most of the time. C. Kinnie stated that the water would percolate fast enough.

D. McKay stated that the soils were Canton and Charlton soils at 8 to 15 percent slope and in the basin it is about 8 to 10 percent. The infiltration rates for those soils types are a few inches per hour up to 13 inches per hour; the design rate used is 1.5 inches per hour so that the basin will drain in 12 hours; infiltration tests will be performed tomorrow. D. McKay stated that there was no mottling in the upper test pits and there was some mottling at about 4 feet and showed the commission which pits had evidence of mottling.

R. Parrette asked if the vacant lot will have something going there. D. Sorrentino stated yes. R. Parrette asked if the detention pond will support this. D. McKay stated that it will be proposed for a senior center and the basin has additional capacity in it since the peak flow rates are less than existing conditions; if necessary there is room to build another basin.

P. Merrill asked if the retaining wall on the downhill side of the basin is it totally flat or is it designed so the water will overflow in a single space rather than go round the ends. D. McKay explained that the spillway is building along a single contour and downhill side is one elevation; when water comes down the channel and fills up; but during a 500 year storm it would spread the water evenly rather than channel it causing erosion at a shallow depth through existing vegetation.

D. McKay explained that the outlets control structure from the storm water basin is a portion of a catch basin with an 8” orifice poured into it 18 inches above the bottom of the basin; the 18 inch height is used to meet the water quality volume being retained on the property and to reduce the flow rate that leaves the property. He stated that when that fills up during larger storm events, the flow will go through the 8 inch pipe to meet the maximum flow rate until it reaches the top of the structure allowed by an 8 inch pipe. He stated that the trash rack is a galvanized mesh install in a concrete pad at the bottom of the basin to keep the 8 inch orifice from becoming clogged by debris.

D. McKay explained the detail of the modified riprap spillway with concrete curbing to prevent the water going into the riprap spaces and to allow it to go down the channel. D. McKay explained the detail for the embankment shows 3:1 slopes on both sides with impervious material 18 inches thick on the inner side to keep water from seeping through the embankment; processed gravel will be used on the downhill side; it will be loamed, seeded and mulched. He stated that a the concrete anti-seep collar on the pipe going through the embankment to keep water from following the trench

C. Kinnie asked, when using the impervious surface of the embankment, how would the vegetation be kept alive if there was an impervious surface under it. D. McKay stated that the four inches of loam will have standard grass seed to help trap the water. He stated the lower portions will draw down and the pond draws down. He stated that he bottom of the pond is not seeded. The interior of the basin is a detention pond mix of water-friendly plants. C. Kinnie asked what material will be used for the impervious surface. D. McKay stated explained that the specs that were used consisted of a gradation and a permeability requirement so it will be some kind of silty clay.

P. Zvingilas asked if this will be a general permit to discharge from the State. D. McKay stated that the construction activities will require a general permit. P. Zvingilas stated that we are doing stormwater drainage, road drainage, parking drainage; you don’t consider this a commercial activity. D. McKay stated that this is a residential use for the Housing Authority. P. Zvingilas stated that a residential use is considered for a single family and asked how many units there area. D. Sorrentino stated that there were 30 units plus 25 new units. P. Zvingilas stated that this is commercial activity for a residential use. M. Tristany stated that the magnitude of the drainage of the plan leans toward a commercial development.

D. Sorrentino stated if the enforcement officer thinks that it is misclassified then we will concede that it is commercial activity and the upland review area would be 150 feet which barely extends onto the Housing Authority property so more of the piping for the stormwater management system falls in the upland review area. C. Kinnie asked if any of the detention basin and level spreader falls within the 150 feet. D. Sorrentino stated no, the distance is about 220 feet beyond the upland review area. He stated that we will change the application from a residential to a commercial area. C. Kinnie stated that multiple units are considered commercial for wetlands applications.
D. Sorrentino stated that we can submit a modified application. M. Tristany stated that modifying the application would be the easiest route.

C. Kinnie asked about the request for fee waivers. D. Sorrentino explained that as with the Planning and Zoning application this is a project in the public interest that the application fee be waived for this $9.5 million project. He stated that for advertising costs for public hearings and consultant review are costs outside the review including the state fee, the applicant will pay those fees. M. Tristany read the exemptions for fees Section 144.040 for the record. M. Tristany stated that the site plan will be reviewed by CME and D. Sorrentino will send the plans and test pit data via email to CME who is reviewing it for the P & Z. He stated that Section 8-30g does not exclude application review by wetlands. D. Sorrentino explained that Peter Hance, their financial consultant, told them that this project would be eligible under Section 8-30g and that the regulations should be used as well as the density is above what is required in an R-60 zone. There was discussion of this matter.

C. Kinnie asked for a motion regarding fee waivers but that it does not involve the state fee, the engineering reviews and consultations and the commission will need an amended application. D. Sorrentino asked the commission if it thought that the project was of significant impact to hold a public hearing for the health, safety, and welfare of the public.

R. Parrette asked what the outflow would be at the riprap and the volume at maximum peak: Is it a garden hose or a fire hose. D. McKay stated that it depends on the storm event for a 2 year storm is 3.7 inches in this area does not change the flow from Taylor Hill Road and the existing property. Everything else for any other storm goes through the storm water system is based on .3cfs for a 2 year storm. R. Parrette asked when it hits the riprap it will sheet flow across Norman’s property that will impact the wetlands. D. Sorrentino stated that he was up to his knees in muck. D. McKay stated that it will be a reduced peak rate under existing conditions and the basin will provide that peak flow rates will not increase due to the development. He explained the locations of the existing catch basins will be attenuated in to the water basin. There will be annual maintenance that includes regular mowing and cleaning out sediment.

R. Parrette asked the distance from the riprap to the pond. D. Sorrentino measured the distance as 1,600 feet to the wetland. D. Sorrentino stated that it is thick vegetation and is not maintained. R. Parrette stated that he did see a need for a public hearing. G. Serdechny stated he did not see a need. L. Churchill stated that there was not a need. P. Merrill stated that there was no need. C. Kinnie stated that there was consensus that there was no significant impact. He asked if a hearing was needed for public interest. R. Parrette stated no. G. Serdechny stated no. L. Churchill stated no. P. Merrill stated no. C. Kinnie stated that there was consensus by the commission that there was no need for a public hearing for this application. 

MOTION: R. Parrette moved to waive the town’s portion of the fee for this application and any other ancillary charges that may be incurred. L. Churchill seconded the motion. C. Kinnie asked if the waiver was also for the legal fee. R. Parrette stated yes. C. Kinnie asked for the vote. All were in favor. The motion was carried.

C. K asked if any members had and further questions for the applicants. L. Churchill asked if any vegetation would be planted around the detention area. D. McKay stated that no plans to add vegetation, plans are to keep as much of the natural 70 and 30 feet of undisturbed area at the back of the property. The detention basin will be seeded with grass and there are landscaping features proposed for around the property.

C. Kinnie stated that there may be additional questions depending upon the review that may need to be addressed. P. Zvingilas asked when this project starts. D. Sorrentino stated that these plans will be submitted for funding and we hope that 2017 will be the starting time.

C. Kinnie asked for a motion to table this application.

MOTION: R. Parrette moved to table application CC 03-16 to the next regular meeting on November 19, 2015 at 7:30. G. Serdechny seconded the motion. All were in favor. The motion was carried. C. Kinnie asked for the application to be amended. D. Sorrentino stated that he will submit a new application.

7. Reports from the Enforcement Officer
A. Notice of Violation sent to Heather Ray Slowik, 69 Dina Lane for working within 75 feet of the
regulated of Wetlands or Watercourse without a permit.

P. Zvingilas gave a notice of violation for work that was done to Heather Ray Slowick. They have filed an
application for what they have already stated and what they want to complete for CC 04-16 and he asked to
have this placed on the agenda. C. Kinnie asked for a motion.

MOTION: L. Laidley moved to put CC 04=16 on the agenda. R. Parrette seconded the motion. All were in
favor. The motion was carried.

C. Kinnie asked if there was someone here to present this application. Raymond Slowik, 69 Dina Lane
submitted a letter to represent his wife, the property owner. R. Slowik explained that there were several
trees that came down during the winter. He cut the trees pulled the stumps, filled the holes. He stated that
P. Zvingilas left a red sticker on the door and could not attend last month’s meeting because they were away
on vacation. He stated that all this was done and graded off and did not realize they were doing anything
wrong. M. Tristany asked if he had an aerial photo of the area. R, Slowik showed which five trees had come
down.

C. Kinnie asked when the trees came down. R. Slowik showed which one came down in the winter and there
was a micro burst in the spring that took down in June that hit his vehicles. He stated that he stockpiled the
wood. He showed photographs of the damage done by the falling trees. He explained that he wants to
loam and seed what was done. R. Parrette asked if it has been filled. R. Slowik stated yes.

P. Zvingilas stated that a concerned neighbor had called that the brook would be dammed up. D. Szall stated
that there are photographs in the file of the area. P. Zvingilas stated that behind lot 26 and past the back of
Slowik is all marshy. L. Laidley asked if it was in the upland review or in the wetlands. P. Zvingilas stated
that it gets swampy back there. There was discussion of this matter including that there is a stream about
240 feet there is a brook that is dry in the summer. P. Zvingilas stated that the filling should not have any
effect for flooding anyone’s property.

R. Slowik stated that the whole subdivision is built on the swamp. C. Kinnie asked if P. Zvingilas thought that
were was a danger of erosion. P. Zvingilas stated no; just put hay over the seed. P. Zvingilas stated that the
brook goes across Bethel Road near the stone silo.

R. Slowik explained that he wanted to bring in about 3 inches to grade it off and let it settle and loam and
seed it before winter. P. Zvingilas suggested winter rye since it was late into the season. C. Kinnie stated
that this is under the enforcement officer report and asked P. Zvingilas if he wanted to get some loam and
seed. P. Zvingilas stated that we will hold off on any enforcement action and for the applicant loam and seed
the area to stabilize the area and will inspect it prior to the next meeting.

R. Parrette asked the applicant to bring photographs for next month’s meeting of the property.

MOTION: R. Parrette moved to accept and table this application to the next regular meeting on November
19, 2015 at 7:30 pm. L. Laidley seconded the motion. All were in favor. The motion was carried.

Item 7 A - American Industries

C. Kinnie asked P. Zvingilas if he had looked at the berm after the rain. P. Zvingilas stated that he did not do
an out of truck inspection but he felt that there would not be any concentration of water but that it was
spread out across the berm and the silt fence and sock would hold it. P. Zvingilas said that he could look at it
and he will get photographs. C. Kinnie stated that we did not have any complaints from the residents. P.
Zvingilas stated that they were more concerned about the noise.

Item 7 B – 1069 Voluntown Road

C. Kinnie stated that he was concerned because of the property that is out on Route 138 that had cuts from
the rain. P. Zvingilas stated that there is a moat rather than a gentle swale that directs all the water into the
one area instead of permeating into the gravel. P. Zvingilas stated that it was dug too deep but there are car
stops installed to help keep someone from driving into the moat. There was discussion of this matter.
8. **Old Business**

A. CC 02-16 LEPORATI, JOSEPH & INGRID, PROPERTY AT 61 JENNIFER LANE, GRISWOLD, CT.

Requesting approval for activity within a regulated area and within a wetland/watercourse for a floating dock and clearing brush and basic vegetation maintenance; installation of grass seed within a regulated area. Property is zoned R-60. Notice of Violation was sent to Joseph and Ingrid Leporati at 61 Jennifer Lane for activity within a regulated area and for installation of a floating dock without a permit. Property is zoned R-60.

C. Kinnie stated that we moved this item from 5 to Item 8 and there is still no one here. M. Tristani stated that some members questioned how wooded the lot was. He stated that it was heavily wooded. He had photographs from Google Earth dated May showing that it was wooded. C. Kinnie stated that we have an application that was accepted at last month’s meeting so there is the 65 day period until November’s meeting. P. Zvingilas stated that we were not contacted by the applicant. C. Kinnie stated that they need to be here.

**MOTION:** R. Parrette moved to table CC 02-16 to next month’s regularly scheduled meeting of November 19, 2015 at 7:30 pm. L. Laidley seconded the motion. All were in favor. The motion was carried

C. Kinnie stated that a letter should be sent to the applicant. There was discussion of this matter including that a cease and desist will be executed and a requirement for a show cause hearing should the applicants not attend next month and all attorney’s fees.

9. **New Business**

There was no new business.

10. **Communications**

A. Letter dated September 22, 2015 from Board of Selectmen appointing Clarence (Pete) Merrill as a regular member to the IWWCC & APA filling the unexpired term ending December 31, 2015.

C. Kinnie welcomed P. Merrill as a regular member to the commission and mentioned that the term expires at the end of December. There was discussion of this matter that all members send in a request to be reappointed to the Wetlands Commission when their terms ending on December 31, 2015.

11. **Reports from Members**

R. Parrette asked to discuss G. Norman’s absences. There was discussion of this matter including that C. Kinnie called his home. R. Parrette recommend that the commission send a letter that if he is not at the next month’s meeting we will take it as a sign of a voluntary resignation. C. Kinnie asked D. Szall to send a letter to G. Norman asking what his wishes were concerning this commission.

R. Parrette stated that he had mention that Alex Grezlak was interested in being on the Commission and was told that because S. Stadnicki was a democrat that a democrat had to be a replacement. There was discussion of this matter. C. Kinnie stated that because this is an alternate position can be a member from any party. He explained the A. Grezlak should write a letter to first selectman to request that Mr. Grezlak be appointed to fill the vacant alternate seat.

R. Parrette asked if we can elect a secretary. C. Kinnie stated that we elect officers in December or January. There was discussion of this matter that a secretary pro tempore can be appointed until a regular member can be appointed in December.

L. Laidley stated that the slope at the Pleasant View project is putting out a lot of flow since the Stormceptor installation has not been completed and asked that a eye be kept on this project. He stated that the berm did not allow the runoff into the wetlands. There was discussion of this matter.

P. Merrill stated that for the 175 acres of the Waterman Property on Bethel Road, they are seeking a 490 classification for forest land, there has been no hydro seeding by Hull Forest Products. C. Kinnie stated that they have left enough mature trees. There was discussion of this matter that it is specific that there must be a certain number of trees of different species for saplings and sprouts.
12. **Conservation Commission Matters**

C. Kinnie stated that we do something for Earth Day. He stated that there is draw down at Glasgo pond and it is a dramatic thing to see. He stated that some are of archeological interest that predate the dam and that

There is another small dam. He stated that he was concerned that many of these things may not be there or what condition these things might be in over this time as the dam is being repaired. All of these items should be cataloged and recorded. C. Kinnie asked to plan a walk and clean up at Glasgo Pond of litter and debris and some archeological finds. P. Merrill asked if the commission has any clout to have the car removed from the pond. L. Laidley suggested to send a letter to DEEP and to cc Scott Dawley. C. Kinnie stated that there was an issue of property boundaries with the State and the property owners regarding cutting of trees in that location. There was discussion of this matter including a suggestion to possibly invite the young marines to help the Commission with Earth Day at Glasgo Pond. D. Szall will put up the weekend dates for April for Earth Day.

C. Kinnie also mentioned that there is another keystone bridge under the Sheldon Road Bridge at the Doanville Pond which is exposed. P. Zvingilas stated that they are historic bridges. There was discussion of this matter including that the ZEO will take photographs.

13. **Adjournment**

C. Kinnie asked for a motion to adjourn. R. Parrette moved to adjourn. L. Laidley seconded the motion. All were in favor. The meeting adjourned at 9:42 p.m.

III. **Aquifer Protection Agency**

1. **Call to Order**

Chairman Courtland Kinnie called this regular meeting of the Aquifer Protection Agency to order on September 17, 2015 at 9:43 p.m.

2. **Roll Call & Determination of Quorum**

**Present:** Courtland Kinnie, Robert Parrette, Stacie Stadnicki, Lawrence Laidley, Gary Serdechny, Clarence (Pete) Merrill, Alternates Lauren Churchill, Town Planner Mario Tristany, WEO Peter Zvingilas, Recording Secretary Donna Szall

**Absent:** Glen Norman, Edward (Jay) Waitte, Alternate Kevin Franklin,

C. Kinnie appointed P. Merrill to sit for J. Waitte. There was a quorum for this regular meeting.

3. **Approval of the Minutes**

A. Approval of Minutes for APA meeting the September 17, 2015 meeting.

C. Kinnie ask for a motion for the minutes

**MOTION:** L. Churchill stated that under roll call S. Stadnicki name was listed. G. Serdechny moved to approve the minutes of September 17, 2015 with one correction to roll call. L. Laidley seconded the motion. All were in favor. The motion was carried.

4. **Matters Presented for Discussion**

A. Discussion of CME letter dated September 16, 2015 outlining DEEP inspection requirements for the Discharge of Stormwater and Dewatering from Construction Activities with specific do’s and don’ts.

C. Kinnie stated that this has to do with who does the reporting of the DEEP section requirements. C. Kinnie read for the record. C. Kinnie asked if staff was following these guidelines for all reporting. M. Tristany stated that he asked CME to draft this letter to determine the protocol for because some of the members had questions. He stated that there is no minimum requirement for the rainfall before it had to be inspected. M. Tristany stated that the reports we received from American Industries was done by one of their employees. M. Tristany stated that a copy of this letter should go to American Industries and Boundaries. C. Kinnie suggested that a copy of the CME letter should go to Attorney Heller and Attorney Branse. C. Kinnie asked for a motion.
MOTION: R. Parrette moved that a copy of the CME letter to the parties mentioned previously. L. Laidley seconded the motion. P. Zvingilas suggested that a copy of this letter go to the Griswold Housing Authority as well. There was discussion of this matter. All were in favor. The motion was carried.

C. Kinnie asked that there be reminder on next month’s agenda that the Griswold Housing Authority pending application that a copy should be sent of the CME letter with the approval or denial with said application.

C. Kinnie stated that D. Szall received communication from Kim Czapla. D. Szall explained that K. Czapla suggested that American Industries do an application for an automotive repair (Stilly’s) to keep those activities grandfathers. C. Kinnie stated to send the Stilly’s former registration and a blank application for the activity that is in use there now to American Industries to complete.

G. Serdechny had a question on page 2 of the general permit letter regarding monthly turbidity monitoring. He asked how long the monthly monitoring goes on. M. Tristany stated that it is while it is under construction until it is completed and stabilization. There was discussion of this matter.

4. Adjournment

C. Kinnie asked for a motion to adjourn. R. Parrette moved to adjourn at 9:56 p.m. L. Laidley seconded the motion. All were in favor. The meeting adjourned at 9:56 p.m.

Respectfully submitted,

Donna M. Szall
Recording Secretary