

Town of Griswold

NEW HOME CONSTRUCTION BUILDING PERMIT REQUIREMENT GUIDELINES

Fax: 376-3789

Building & Health Department Hours:

Phone: 376-7060

x110

Monday – Wednesday 8:30 - 4:00

Thursday 8:30-6:30

Friday 8:30-1:30

Building Official Inspection Appointment Hours: M-W 9:30am – 3:00pm Th. 9:30-5:30

F 9:30-1:00

- STEP 1). Post driveway bond (\$500.00) with the Building Department. A copy of the street card must be submitted with application for bond.
- STEP 2). Approval from Department of Health required prior to issuance of a Building Permit. Septic system application and soil testing required prior to approval. An engineered septic system may be required based upon soil test results.
- STEP 3). Building application completed and submitted with one set of building plans for single family dwelling and 2 sets for multi-family or commercial buildings which must include a minimum of the following:
- Current Model Energy Code Compliance Report (RES Check)
 - One set of plans to submitted to Building Dept. and one set of plans *must* be posted on job site
 - Foundation Plan - Framing Plan
 - All uplift anchoring/hold downs to be shown on plan (code adopted Sept. 1, 2005)
 - Floor Plan (showing dimensions and uses of each room/space)
 - Ventilation requirements
 - Sizes/Elevations of all windows and doors
 - Sizing/Spans of floor joist, ceiling joist, rafters, carrying beams
 - Copies of current licensure and liability insurance of each contractor/tradesman covered under the permit
 - Copies of any approved Planning & Zoning/Wetlands Permits given on proposed building site if applicable

The Building Official reserves the right to require any additional information deemed necessary.

Any specially designed floor, beam, or rafter must have engineer/architect sealed, signed and dated specification sheet

All plans must have required drawings in accordance with the most recent Connecticut State Building Code.

If property is located in the Borough of Jewett City a letter from the J.C.D.P.U. stating all sewer and water buy in/tie in fees are approved and paid for on property proposed (this requirement is to replace STEP 2).

All inspections are requested to be made 24 hours in advance to ensure timely inspections. Failure to call for any inspection is cause to revoke permit. Inspections are required for ALL permits issued. An inspection must be made every six months in order to keep permit current and valid.

Coordination of inspections involving Fire Marshall, Building Official, Zoning Enforcement Officer, Food Service Inspector, Registered Sanitarian and Town Planner are the responsibility of the property owner or contractor.