Minutes of meeting of
The Griswold Housing Authority
Monday, September 24, 2018
Ashland Manor, 9:00 a.m.

Salute to the flag.

Roll Call
Members present: Richard Grabowski (Chair, ) Judi Merrill (Vice Chair, ) Don Walsh (Treasurer, ) and Paul Brycki, Executive Director, Carl Lussier (Maintenance, ) and residents: David Wellington, Thomas Godell, Helen Weeks, John Murphy, Lorraine Duprey, Kathleen Colletti, and Charlie Sabrowski. Absent: Tina Falck,

Regular Meeting Minutes of June 25, 2018:
Don Walsh made a motion to accept the minutes as presented. Judi Merrill seconded it. All were in favor. Motion passed.

Treasurer’s Reports for June 30, 2018, July 31, 2018, and August 31, 2018:
Judi Merrill made a motion to accept the reports pending audit. Don Walsh seconded it. All were in favor. Motion passed.

Director’s Report:
1. Vacant Apartments- Ashland Manor has one vacant apartment, #2. McCluggage Manor has one vacant apartment, #29. GHA has approximately 55 people on the wait list.
2. New Facility- Paul Brycki is coordinating with Peter Hance to prepare for the upcoming grant application.
3. Ashland Manor, Phase IV- Larry Wagner and Associates continue to finalize the grant.

Any Old Business:
1. Rent Adjustments- The Board anticipates starting the new rent adjustment rate beginning November 1, 2018.

Any New Business:
1. Policy Violations- Paul Brycki discussed inappropriate interpersonal conduct to GHA staff. It is being addressed, but if it continues, action will be taken to correct.
2. Annual Apartment Inspection- Richard Grabowski made a motion to do the annual apartment inspections starting on October 15, 2018 @ 10am. Judi Merrill seconded it. All were in favor. Motion passed. The Board will be sending a communication to residents about it.
3. Bed Bugs and Flea Report- Ashland Manor experienced bed bugs and fleas over the summer in
different apartments. The Exterminator was hired to resolve the situation.

4. Charlie Sabrowski’s Letter of Resignation - The Board reviewed the letter of resignation, regretfully. Don Walsh made a motion to accept the letter of resignation. Judi Merrill seconded it. All were in favor. Motion passed.

Public Forum:
Carl Lussier reported that some residents are being disrespectful to him while he is working. Please refer to #1 under Any New Business.

Any Other Business Properly Coming before the Authority
None.

Adjournment
Judi Merrill made the motion to adjourn the meeting at 10:15 a.m. It was seconded by Don Walsh. All were in favor. Motion passed.

Respectfully submitted,

Paul Brycki
Executive Director
Griswold Housing Authority