MINUTES

1. Roll Call/Call to Order: The meeting was called to order at 6:02 PM
   Capital Improvement Committee Members Present:
   Brian Baker, Chairman
   James Barnie
   Richard Grabowski
   Marty Osga

   Members Absent:
   Dan Webster
   James Krueger

2. Approval of Minutes
   a) November 21, 2019 regular meeting minutes
      J. Barnie made a motion that was seconded by M. Osga to approve the minutes from
      November 21, 2019 as presented. All in favor; motion carried.

3. Public Forum
   No one came forward.

4. New Business
   a) Election of officers, Chairman and Vice Chairman.
      Chair: R. Grabowski made a motion to nominate B. Baker as Chairman. B.
      Baker respectfully declined the nomination. He felt that it would be inappropriate
      to be Chair of the Board of Finance and the Capital Improvements Committee at
      the same time. R. Grabowski made a motion that was seconded by M. Osga to
      nominate J. Barnie as Chairman. All in favor; motion carried.
      Vice Chair: J. Barnie made a motion to nominate D. Webster. It was noted that
      D. Webster was not present at the meeting to accept the nomination. J. Barnie
      rescinded his motion. M. Osga made a motion that was seconded by R.
      Grabowski to table the Vice Chairman nomination and vote until the next
      meeting. All in favor; motion carried.
      The meeting was turned over to J. Barnie.

5. Old Business
   a) Discussion, review and possible action on 5 yr. Capital Improvement Plan for
      FY2021-2025.
      J. Barnie handed out updated 5-year plan spreadsheets. Discussion was held on
      each of the line items listed. J. Barnie will update the spreadsheet with all of the
      changes discussed to be presented at the next meeting.
   b) Discussion and possible action on adding an alternate to the committee.
      T. Babbitt explained the thought behind the Board of Selectman recommendation
on adding an alternate to the committee. Discussion ensued explaining why the committee thought the additional member should be a permanent member. B. Baker made a motion that was seconded by R. Grabowski to have the Chairman send a letter to the Board of Selectman requesting that a full-time member be added to the Capital Improvement committee that comes from the Public Safety sector of the Town of Griswold. All in favor; motion carried.

6. Any Other Business
   There was no new business.

7. Adjournment: R. Grabowski made a motion that was seconded by B. Baker to adjourn. All in favor; motion carried. J. Barnie adjourned the meeting at 7:26pm.

Respectfully Submitted,

Julie Marcotte
Finance Director