MINUTES

1. Roll Call/Call to Order: The meeting was called to order at 6:03 PM
   Capital Improvement Committee Members Present:
   James Barnie, Chairman
   Brian Baker
   Richard Grabowski
   Marty Osga
   Louis Demicco III

   MembersAbsent:
   Dan Webster
   James Krueger

2. Approval of Minutes
   a) December 19, 2019 regular meeting minutes
      R. Grabowski made a motion that was seconded by M. Osga to approve the minutes
      from December 19, 2019 as presented. All in favor; motion carried, L. Demicco
      abstained.

3. Public Forum
   No one came forward.

4. Old Business
   a) Election of Vice Chairman.
      It was noted that there were two members of the committee absent from the
      meeting. R. Grabowski made a motion that was seconded by B. Baker to table
      the election of Vice Chairman until the full committee is present. All in favor;
      motion carried.
   b) Discussion, review and possible action on 5 yr. Capital Improvement Plan for
      FY2021-2025.
      J. Barnie handed out updated 5-year plan spreadsheets. Discussion was held on
      each of the line items listed. There was discussion on the threshold for a capital
      item. J. Marcotte indicated that the threshold was $5,000 but would verify with
      the policy and present it at the next meeting. There was also discussion on the
      Wash Rack as to whether there was still $75,000 in capital that was previously
      allocated. J. Marcotte indicated that the wash rack is located in a separate fund
      and would verify that the money is still there for the next meeting. R. Grabowski
      made a motion that was seconded by L. Demicco to move forward with the
      capital budget as discussed in the amount of $1,642,896 to the Board of
      Selectmen. All in favor; motion carried.
   c) Discussion and possible action on adding an alternate to the committee.
      J. Barnie mentioned at the beginning of the meeting that the Board of Selectman
approved the request to add a permanent member to the committee. It was noted in the memo that the member should come from the Public Safety Department. Louis Demicco III was appointed to the position. B. Baker made a motion that was seconded by R. Grabowski to remove item 4c from Old Business going forward. All in favor; motion carried.

5. **Any Other Business**  
   There was no new business.

6. **Adjournment:**  
   B. Baker made a motion that was seconded by R. Grabowski to adjourn. All in favor; motion carried. J. Barnie adjourned the meeting at 6:48pm.

Respectfully Submitted,

Julie Marcotte  
Finance Director