Town of Griswold  
28 Main Street  
Griswold, CT 06351

Board of Selectmen  
Special Meeting  
Selectmen’s Meeting Room  
Thursday, January 31, 2019  
4:30 PM

MINUTES

1. Call to Order/Roll Call – Meeting was called to order at 4:30 PM by Todd Babbitt, First Selectman

   Members Present: Todd Babbitt, First Selectman  
                     Steve Merchant Sr., Second Selectman  
                     Ed Burke, Third Selectman

   Others Present: Julie Marcotte, Finance Director  
                    Val Pudvah, Town Clerk  
                    Mario Tristany Jr., Town Planner  
                    Leona Sharkey, Tax Collector  
                    Pamela Reinholtz, ROV  
                    Pam Patalano, ROV  
                    Tina Falck, Senior Center Director

2. Discussion and possible action on 2019/2020 departmental budgets

   Town Clerk – Budget was presented by Val Pudvah. Cott system has a slight increase in instrument price for recording and raises for staff were put into the budget. Postal was the same, even with the recent increase. Vital statistics increased $300 because 4 books are needed, but may be able to reduce if purchased this year. There is an increase in longevity of $100.

   Planning Department – Budget was presented by Mario Tristany Jr.. It was noted the MS4 account line is uncertain as the state has been unclear. There is an overall increase of about $1000 from last year. Contracts were reduced by $400. Salaries and longevity account for the increases.

   Tax Collector – Budget was presented by Leona Sharkey. There was an increase in travel and dues in case the soon to be hired person has to go to training. There was an increase of $1560 to service contracts to help find people who have moved. Postage had a slight increase.
Registrar of Voters – Budget was presented by Pamela Reinholtz and Pam Patalano. There was an increase in travel. This was explained as needed for required training for both registrars and recertification of moderators at $200 per person. Temporary and occasional workers may be able to be decreased if no primary. There was an increase in registrars salary and the increase was based on comparison to Old Saybrook.

Senior Center – Budget was presented by Tina Falck. Recreation supplies went down and telephone went up. There was an additional line in the budget for $50,000 to put aside for grant writer costs. There is also $65,000 in the CIP budget, so this line item may be able to be removed.

3. Adjournment

MOTION: Motion was made by T. Babbitt, seconded by S. Merchant, at 5:29 PM. Motion carried unanimously.

Respectfully Submitted,

Lisa M. Wood,
Executive Assistant