1. **Roll Call/Call to Order:** The meeting was called to order at 7:00 PM  
   **Board of Finance Members Present:**  
   Scott Davis – Chairman  
   Steve Mikutel – Vice Chairman  
   Brian Baker  
   Valerie Grills  
   Gail Rooke-Norman  
   Dan Webster  
   **Also Present:**  
   Julie Marcotte, Director of Finance  
   Todd Babbitt, First Selectman  
   Jeannette Bell, Recording Secretary

2. **Pledge of Allegiance**

3. **New Business**
   a. **Discussion and possible action on request from Public Works.**  
      T. Babbitt stated the large metal roll up door at public works had failed and was damaged due to a broken spring. He stated there are four full size doors and one smaller door which are approximately 30 years old. Due to their age he feels there is the possibility of the rest failing and he feels going forward we would need a Capital Plan in order to replace the remaining doors. He stated we do have a maintenance plan with Overhead Door however the spring which failed is inside a metal tube and there is no way for them to tell the condition of it. He did receive two quotes from Overhead door. One quote was for repairing the broken door at a cost of $9,765.38. The second quote is for replacing the door with a new door which would have a three year warranty for a cost of $11,362.69.  
      **MOTION:** D. Webster made a motion that was seconded by B. Baker to take $11,362.69 from the Capital non-recurring undesignated fund account to replace the door as quoted by Overhead Door. All in favor; motion carried.

4. **Adjournment**  
   **MOTION:** D. Webster made a motion that was seconded by S. Mikutel to adjourn the meeting at 7:08M. All in favor; motion carried.

Respectfully Submitted,

Jeannette Bell  
Recording Secretary

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