1. Roll Call/Call to Order: The meeting was called to order at 7:00 PM
   Board of Finance Members Present:
   Scott Davis – Chairman
   Steve Mikutel – Vice Chairman
   Brian Baker
   Gary Levy
   Gail Rooke-Norman

   Members Absent:
   Dan Webster
   Valerie Grills

   Also Present:
   Erik Christensen, Director of Finance
   Jeannette Bell, Recording Secretary
   Sean McKenna, Superintendent of Griswold Public Schools
   Todd Babbitt, First Selectman
   Steve Merchant Sr., Second Selectman
   Frank Everett, Chairman Municipal Gas Line Project Committee
   6 Other People

2. Pledge of Allegiance

3. Old Business
   a. Discussion and possible action on proposals for gas line project study.
      F. Everett explained that we are obligated due to a 3 year contract with Eversource to have
      at least one school and one gas line converted by December 31, 2018. He also noted that
      Eversource had given the town a $5,000 grant towards the energy study needed to be
      completed. He explained that BVH has the most knowledge regarding this conversion
      seeing they were the ones who originally installed the current system and he suggested we
      go with their proposal for the energy study. The study would take approximately 12 weeks
      to complete and time is of the essence. He stated there are two proposals from BVH. The
      first one is for a limited study with a cost of $5,000. The second is for a much more in
      depth top to bottom study for all three schools with a cost of $29,000. He explained with
      the $5,000 grant from Eversource the cost to the town would be $24,000. His suggestion is
      to act on the second proposal as it would be the smoothest and quickest solution and
      would provide a more detailed report. It was noted that the Selectmen waived the bid
      requirements at last night’s meeting on this matter based on the time constraints as well as
      having a previous history with BVH. MOTION: S. Mikutel made a motion that was
      seconded by B. Baker to approve $24,000 to be taken from the unassigned capital non-
recurring fund for a study by BVH of the three existing schools heating plans to convert from oil to natural gas as records in the proposal dated May 14, 2018. All in favor; motion carried.

b. Discussion and possible action on State reimbursement for safety laminate.
E. Christensen stated we received the payment from the State for the reimbursement for the laminate which was installed. He noted the middle school received $18,295.26 and the elementary school received $26,744.14 for a total of $45,039.40. MOTION: G. Rooke-Norman made a motion that was seconded by G. Levy to take $24,000 and return it to the capital non-recurring fund and the balance to be returned to the general fund reserve. All in favor; motion carried.

4. Adjournment
MOTION: S. Mikutel made a motion that was seconded by G. Levy to adjourn the meeting at 7:19PM. All in favor; motion carried.

Respectfully Submitted,

Recording Secretary
Jeannette Bell